

Scotus Central Catholic Board of Education  
Meeting Minutes  
3/16/2017

Mike Novicki called the meeting to order at 6:36 p.m. Members present were: Fr. Ross Burkhalter, Fr. Mike Swanton, Joe Chohon, Todd Duren, Jason Mielak, Mike Novicki, Kathy Steiner and Dr. Dale Zaruba. Absent members: Fr. Joe Miksch, Sue Donoghue, Lisa Kaslon and Clint Przymus.

Administrators present were: Fr. Matt Capadano, Campus Minister, Merlin Lahm, Activities Director/Asst. Principal; Jeff Ohnoutka, President; and John Schueth, Development Director.

The meeting opened with prayer followed by the Pledge of Allegiance. Todd Duren moved and Joe Chohon seconded a motion to approve the agenda and the motion carried. Jason Mielak moved and Dale Zaruba seconded a motion to excuse absent board members and the motion carried. The 2/23/2017 meeting minutes were approved as read.

HANDOUTS – The Standard Response Protocol K12, Crisis Team Action Plan 2016-17.

VISITOR RECOGNITION/CORRESPONDENCE/INTRODUCTIONS – Janet Tooley representing the Crisis/Safety Committee.

CRISIS SAFETY REPORT

Mrs. Tooley reported on the responsibilities of this committee which include: building safety and security, bullying & harassment, internet safety, bus evacuation training, and nebulizer, cpr and epi pen training. The committee also supervises the conducting of lockout, lockdown, fire and severe weather response drills. Jean Kamrath is now servicing the school as a volunteer nurse and she will help with the epi pen and nebulizer training as well.

ADMINISTRATIVE REPORTS (in addition to submitted printed reports in board packets)

Mr. Lahm reported that the speech team has four state qualifiers; cheerleading won the state championship in C1 Game Day, were runners-up in C1 Sideline and also won the C1 Spirit Award; boys basketball finished 4<sup>th</sup> in the state and the girls team finished with a final ranking of 8 or 9 depending on which source you reference, and two Scotus boys made it to the second round at the state swim meet. For spring sports the following number of students are involved: baseball (15), tennis (8), boys' golf (8), boys' soccer (30), girls' soccer (24), boys' track (26), and girls' track (30). He also shared that Karl Dierman stepped down from the boys' golf coaching position and Tyler Swanson has assumed that coaching duty.

Mr. Schueth did not have any updates to his printed report.

Mr. Ohnoutka shared that Mike Moser has evaluated the Memorial Hall sound system and we may want to replace the stage speakers. A new amp was also purchased for the cafeteria address system at a cost of about \$500. Scotus' junior high will be represented at a quiz bowl contest next week with 7<sup>th</sup> and 8<sup>th</sup> grade teams of 8 students each (Mrs. Lahm and Mrs. Bomar are the team sponsors.) The bus that Scotus hasn't been using was sold to Youth for Christ for \$1,000. Concerning the Scotus bus break-in at the state tournament, one small window was knocked out and five students lost headphones totaling about \$500 in value. The bus was parked in an NSAA recommended fenced-in area with a security guard at the entrance. To date Scotus has not received any communications from the NSAA about the incident. A Lincoln radio station has offered to conduct a fundraiser for the lost items but we prefer to see what our insurance company will do first. He also shared that the Scotus student and faculty/staff handbooks have been given to the Archdiocesan attorney to be evaluated. Any recommended changes from the attorney will be given to the board's policy committee for consideration. Mr. Ohnoutka reported that Scotus will host a fundraiser dinner on September 22<sup>nd</sup> with the keynote address to be made by Secretary Chuck Hagel '64. A committee of local business owners will be established to help Scotus plan the dinner's focus and goals. Mr. Ohnoutka also added that art teacher Lindsay Dannelly has indicated that she will not be returning next fall and that Scotus also received resignations from three wrestling coaches, Tracy Dodson (head), Gaylen Kamrath and Gary Schlesinger. A search to fill these positions is underway.

## OLD BUSINESS

Charity Involvement. Mr. Ohnoutka shared that he is creating an application process for charities to use to conduct fundraising activities at Scotus. This process will help the school create a master calendar of these activities. The board suggested that only 501 (c) 3 organizations be allowed to apply and school administration may want to limit the frequency of requests.

## NEW BUSINESS

- A. Facility Walk-Around Report. Mr. Ohnoutka reported that the school is still working with the city on the new parking lot design, the back stage stairs in Memorial Hall have been repaired, CMI is checking all of the room HVAC units to determine if they are working correctly, and he'd like to have handrails installed in the Memorial Hall bleachers to increase safety. The school also has a bid in the amount of \$110,000 for the construction of an addition to the maintenance garage that would provide space for up to two Ford transits along with needed storage space. Action on this bid is temporarily on hold until additional long-range facility planning is conducted.
- B. Four School Enrollment Report. Mr. Ohnoutka reported that there are a total of 70 sixth grade students enrolled in the Catholic elementary schools and we expect 68 to enroll at Scotus. He also mentioned that the Lutheran community is looking into the possibility of sending students to Scotus instead of building a Lutheran high school in Columbus.

## COMMITTEE REPORTS

- A. Finance Committee. Mr. Ohnoutka reviewed the February and year-to-date financial reports for the general fund and cafeteria. The school's general budget and cafeteria year-to-date figures are both on track with budgeted expectations. \$25,725 was disbursed from the endowed ACNM fund to support 2017-18 tuition assistance awards. Todd Duren moved and Dale Zaruba seconded a motion to approve the cafeteria finance report and the motion carried. Dale Zaruba moved and Joe Chohon seconded a motion to approve the general budget report and the motion carried.

## ITEMS FOR FUTURE AGENDA

- A. Regular Meeting. The next meeting date will be on April 20, 2017 beginning at 6:30 p.m. The finance committee meeting will be at 6:00 pm.
- B. Writing Committee Report

## ROUNDTABLE

Announcements were made by board members.

Fr. Ross moved and Fr. Mike seconded a motion to adjourn and the motion carried. The meeting adjourned at 8:13 p.m.

Respectfully Submitted,  
John Schueth