

Scotus Central Catholic Board of Education
Meeting Minutes
4/20/2017

Mike Novicki called the meeting to order at 6:34 p.m. Members present were: Fr. Joe Miksch, Fr. Mike Swanton, Joe Chohon, Sue Donoghue, Lisa Kaslon, Mike Novicki, Clint Przymus, Kathy Steiner and Dr. Dale Zaruba. Absent members: Fr. Ross Burkhalter, Todd Duren and Jason Mielak.

Administrators present were: Fr. Matt Capadano, Campus Minister, Merlin Lahm, Activities Director/Asst. Principal; Jeff Ohnoutka, President; and John Schueth, Development Director.

The meeting opened with prayer followed by the Pledge of Allegiance. Fr. Joe moved and Joe Chohon seconded a motion to approve the agenda with the addition of an executive session and the motion carried. Clint Przymus moved and Lisa Kaslon seconded a motion to excuse absent board members and the motion carried. The 3/16/2017 meeting minutes were approved as read.

HANDOUTS – Six Traits Writing Scores Report

VISITOR RECOGNITION/CORRESPONDENCE/INTRODUCTIONS – Kelly Koranda (Religion teacher) and Alison Timoney (Mathematics teacher) were present, representing the Writing Committee.

ADMINISTRATIVE REPORTS (in addition to submitted printed reports in board packets)

Mr. Lahm reported that the speech team did not place anyone at state and he shared that District Music is on April 21-22 and state journalism is on April 24. Senior tests will be on May 8-9 and the Achievement Program is on May 9 at 5:30 pm with the Athletic Banquet following. The NSAA's "success factor" resolution failed at the final vote and classes are based on boys only enrollment.

Mr. Schueth reported that the Gala net should be about \$198,515 or about \$6,000 above budgeted expectations. An additional \$30,690 was also raised at the Gala for the purchase of new Lenovo tablets. 507 guests attended Gala this year.

Mr. Ohnoutka shared that he was excited to purchase the new Lenovos for our students to use in the classroom. Lisa Kaslon asked why the school did not purchase MAC's, and Mr. Lahm (who chaired the technology committee until just last fall) offered that Windows is still the #1 program used in business, industry and post-secondary education and that's why the Lenovos were chosen. He added that MAC's have a strength in the graphic design and video production side but the school also has access to a full suite of Microsoft software.

Joe Chohon asked if Mr. Ohnoutka knew why the school was seeing an increase in prospective student visits the past few weeks. Mr. Ohnoutka responded that a good deal of the increase can be attributed to the public relations work of current Scotus parent, Rocio Adame.

OLD BUSINESS

None.

NEW BUSINESS

- A. Writing Committee Report. Kelly Koranda and Alison Timoney shared how writing assessment through the Six Traits program is conducted across the Scotus curriculum—every teacher must provide two submissions from each student in their class for the writing committee to review. The board was then given a printed report on how each grade performed on the 6-Trait Writing scores. Improvement from 2016 to 2017 was tracked for every grade except for the senior class. Class scores ranged from the seventh grade's mark of 66% meeting or exceeding the standard score to the junior class's mark of 90% meeting the standard score. Students write descriptive essays in grades 7-9 and persuasive essays in grades 10-12. Jeff Ohnoutka commented that the current writing committee does not have any English teachers—which reflects the school's desire to make writing important across the curriculum.
- B. Approval of teaching contract. Fr. Joe moved and Clint Przymus seconded a motion to approve the teaching contract for Clyde Erickson and the motion was approved. Mr. Erickson will teach art at Scotus and serve as an assistant coach in junior high boys' basketball and track.

C. Admission Fees. The activity committee recommended that admission costs for Scotus activities remain at the current levels of \$4 for students and \$5 for adults. Joe Chohon moved and Dale Zaruba seconded a motion to keep 2017-18 admission costs at \$4 for students and \$5 for adults and the motion carried.

COMMITTEE REPORTS

A. Finance Committee. Mr. Ohnoutka reviewed the March and year-to-date financial reports for the cafeteria and general fund. The school's cafeteria year-to-date figures show income \$1,778 above expectations and expenses are \$16,482 are below expectations. Dale Zaruba moved and Kathy Steiner seconded the motion to approve the cafeteria budget report and the motion carried. On the income side, the general fund budget year-to-date figure is \$65,679 on the plus side and expenses are \$1,210 below expectations. Fr. Joe moved and Dale Zaruba seconded a motion to approve the general fund budget report and the motion carried.

EXECUTIVE SESSION

Dale Zaruba moved and Joe Chohon seconded a motion to go into executive session and the motion carried at 7:21 p.m.

Fr. Joe moved and Dale Zaruba seconded a motion to move out of executive session and the motion carried at 7:50 p.m.

ITEMS FOR FUTURE AGENDA

- A. Regular Meeting. The next meeting date will be on May 18, 2017 beginning at 6:30 p.m. The finance committee meeting will be at 6:00 pm.
- B. Faculty and Student Handbook Update

ROUNDTABLE

Announcements were made by board members.

Fr. Joe moved and Joe Chohon seconded a motion to adjourn and the motion carried. The meeting adjourned at 7:54 p.m.

Respectfully Submitted,
John Schueth