

Scotus Central Catholic Board of Education
Meeting Minutes
8/17/2017

Mike Novicki called the meeting to order at 6:37 p.m. Members present were: Fr. Ross Burkhalter, Fr. Joe Miksch, Fr. Mike Swanton, Joe Chohon, Sue Donoghue, Todd Duren, Jason Mielak, Mike Novicki, Clint Przymus, Kathy Steiner and Dr. Dale Zaruba.

Absent members: Lisa Kaslon.

Administrators present were: Fr. Matt Capadano, Campus Minister, Merlin Lahm, Activities Director/Asst. Principal; Jeff Ohnoutka, President; and John Schueth, Development Director.

The meeting opened with prayer followed by the Pledge of Allegiance. Fr. Joe moved and Joe Chohon seconded a motion to approve the agenda and the motion carried. Jason Mielak moved and Sue Donoghue seconded a motion to excuse absent board members and the motion carried. The 6/15/2017 meeting minutes were approved as read.

HANDOUTS – Student/Parent Handbook for 2017-18

VISITOR RECOGNITION/CORRESPONDENCE/INTRODUCTIONS – Tom Salyard, representing STO; and Chris Hutchinson who will replace Todd Duren as a board member after the August meeting.

ADMINISTRATIVE REPORTS (in addition to submitted printed reports in board packets)

Mr. Lahm reported that twelve senior high students, who by testing or past grades might struggle academically, have been connected with faculty advisors for support. Gail Bomar will work with academic at risk junior high students in a study hall at the end of each day. Merlin also shared that Scotus will take the student body to Seward to view the eclipse on August 21 using 8 busses; and he reported on the participation numbers for fall Scotus activities. Mr. Schueth added to his report that the Hagel dinner currently had 73 reservations. Mr. Ohnoutka reported that the school's busses will be parked in the St. Bonaventure property to the south of NPPD during the parking lot construction. Work on the lot began on August 17th. Fall enrollment is down 9 students from a year ago and stands at 364.

OLD BUSINESS

None.

NEW BUSINESS

- A. Election of New Board Officers for 2017-18. Jason Mielak moved and Todd Duren seconded a motion to elect Dr. Dale Zaruba for board president, Sue Donoghue as first vice-president and Clint Przymus as second vice-president. The motion carried.
- B. Scholarship Committee Report. Mr. Schueth reported that the board's scholarship committee met on July 3rd and considered tuition assistance applications for 59 students. The committee had a budget of \$25,725 and awarded \$24,725 in Scotus assistance while holding back \$1,000 for late applicants. 46 students received Scotus assistance, 2 received work study and 11 students did not receive Scotus assistance—in most cases because they had already received substantial help from other resources (i.e. Children's Scholarship Fund, Archdiocese, endowed or locally funded scholarships.) Limited resources also made it difficult to award tuition assistance to every applicant.
- C. General and Cafeteria Budgets for 2017-18. Clint Przymus moved and Fr. Joe seconded a motion to approve the 2017-18 proposed general budget and the motion carried. Fr. Joe moved and Joe Chohon seconded a motion to approve the 2017-18 cafeteria budget and the motion carried.

COMMITTEE REPORTS

- A. Finance Committee. Mr. Ohnoutka reviewed the July monthly and year-to-date financial reports for the cafeteria and general fund. The school's cafeteria year-to-date figures show income \$2,518 above

expectations and expenses at \$21,363 below expectations leaving a balance to date of \$23,881 on the plus side. On the income side, the general fund year-to-date figure is \$65,629 above budget and expenses are \$6,049 above expectations for a net income of \$59,580 on the positive side. Fr. Joe moved and Todd Duren seconded a motion to approve the general budget report and the motion carried. Dr. Zaruba moved and Kathy Steiner seconded a motion to approve the cafeteria budget report and the motion carried.

EXECUTIVE SESSION

Not conducted.

ITEMS FOR FUTURE AGENDA

- A. Regular Meeting. The next meeting date will be on September 21, 2017 beginning at 5:00 p.m. with the finance committee meeting held at 4:30 p.m. **Note the change in meeting times** due to the September 21 home football game conflict.
- B. Strategic Plan Review
- C. Tuition Assistance
- D. Board Committee Assignments
- E. New Board Member Orientation, Chris Hutchinson

ROUNDTABLE

Announcements were made by board members. Todd Duren was thanked for his eight years of service on the board.

Fr. Joe moved and Todd Duren seconded a motion to adjourn and the motion carried. The meeting adjourned at 7:43 p.m.

Respectfully Submitted,
John Schueth