

Scotus Central Catholic Board of Education
Meeting Minutes
1/18/2018

Dr. Dale Zaruba called the meeting to order at 6:32 p.m. Members present were: Fr. Ross Burkhalter, Fr. Joe Miksch, Joe Chohon, Sue Donoghue, Chris Hutchinson, Jason Mielak, and Kathy Steiner and Dr. Dale Zaruba. Absent: Fr. Mike Swanton, Lisa Kaslon, Mike Novicki and Clint Przymus.

Administrators present were: Jeff Ohnoutka, President; and John Schueth, Development Director. Absent: Fr. Matt Capadano, Campus Minister; Merlin Lahm, Activities Director/Asst. Principal.

The meeting opened with prayer followed by the Pledge of Allegiance. Fr. Joe moved and Joe Chohon seconded a motion to approve the agenda and the motion carried. Sue Donoghue moved and Jason Mielak seconded a motion to excuse absent board members and the motion carried. The 11/16/2017 meeting minutes were approved as read.

HANDOUTS – None

VISITOR RECOGNITION/CORRESPONDENCE/INTRODUCTIONS – Present were: Pam Weir, representing the Crisis Team and Amy Sokol as an observer.

CRISIS TEAM REPORT

Pam Weir provided an overview of the Crisis Team's twelve-month action plan for 2017-18 school year which details items ranging from replacing epi-pens and nebulizers to scheduled training for bus evacuations, lockdowns and fire drill.

ADMINISTRATIVE REPORTS (in addition to submitted printed reports in board packets)

Mr. Ohnoutka read a printed report from Merlin Lahm. The student assistance team program was successful this past semester. 22 students are participating in speech, 35 are currently at the March for Life, 35 are involved with the musical and 33 are playing in junior high boys' basketball. This late fall the One-Act team finished as a district runner-up and the Mock Trial Team finished as state runner-up.

Mr. Schueth did not have any additions to his printed report.

Mr. Ohnoutka shared that work on the installation of air conditioning to the Dowd Center and weight room should begin in early March and it may be completed by the end of that month. Installation work should not disrupt the scheduled use of those facilities.

OLD BUSINESS

None

NEW BUSINESS

A. Teacher Salary. Jason Mielak moved and Kathy Steiner seconded a motion to increase the base faculty salary from \$30,690 (2017-18) to \$31,310 for the 2018-19 year and the motion carried. This change reflects a 2% increase. The monthly insurance benefit of \$442 remains unchanged.

B. Parent Tuition. Jason Mielak moved and Joe Chohon seconded a motion to increase tuition for the 7th and 8th grades from \$2,755 to \$2,840 and to change the tuition rate for grades 9-12 to \$2,940. The motion carried. This change reflects an approximate 3% tuition increase and it changes the three-tier tuition schedule used in previous years to a two-tier schedule. The 2017-18 tuition level for grades 9-10 was \$2,805 and \$2,855 for grades 11-12.

C. Standardized Test Report. Mr. Ohnoutka shared the results of the ACT Aspire tests for the 7th and 9th grades. The 7th grade student scores reflect predicted college and career readiness in English but just "close to readiness" in Science, Reading and Mathematics. The 9th grade student scores reflect "readiness" in all four academic categories. Mr. Ohnoutka commented that these class reports are typical for the classes in previous years and it is common to see marked progress in scores between the 7th and 9th grades.

D. STEAM Education. Mr. Ohnoutka reported that on February 19, the math and science teachers will attend an in-service training from Vernier Technology and Software, which is paid for by Title II dollars. More than \$19,000 of science equipment has been purchased using Hagel STEAM Lab funds. Senior High students will also attend an assembly with Mr. Ohnoutka where he will explain the goals of the STEAM program, and at the same assembly, two students who began work on Spark Inventor Kits during the first semester will report on their experience with this first step in the STEAM program. Mr. Ohnoutka also reviewed with the board the curriculum changes and planned equipment purchases that will support the STEAM Education program at Scotus.

COMMITTEE REPORTS

A. Finance Committee. Mr. Ohnoutka reviewed the December financial reports for the cafeteria and Scotus general fund. Year-to-date cafeteria revenue is \$12,703 below budget (which is primarily due to not factoring into income expectations the faculty in-service early-out days when lunch is not served.) Year-to-date cafeteria expenses were \$7,230 below expectations. Fr. Joe moved and Sue Donoghue seconded a motion to approve the cafeteria budget report and the motion carried.

At the end of December, the general fund's year-to-date income was \$13,804 on the positive side. Year-to-date expenses were \$18,777 below expectations. It was noted that year-to-date athletics income was \$2,784 below expectations and expenses are currently \$7,390 above expectations. Jason Mielak moved and Fr. Joe seconded a motion to approve the general fund budget report and the motion carried.

EXECUTIVE SESSION

Fr. Joe moved and Joe Chohon seconded a motion to go into executive session and the motion carried at 7:38 p.m. Fr. Joe moved and Joe Chohon seconded a motion to move out of executive session and the motion carried at 7:48 p.m. Jason Mielak moved and Fr. Joe seconded a motion to offer a contract to Mr. Ohnoutka for the 2018-19 year and the motion carried.

ITEMS FOR FUTURE AGENDA

- A. Regular Meeting. The next meeting date will be on February 22, 2018 beginning at 6:30 p.m. with the finance committee meeting held at 6:00 p.m. NOTE: this date is one week later than usual due to scheduling conflicts with school activities.
- B. Administrative and Professional Contracts
- C. 2018-19 Calendar

ROUNDTABLE

Announcements were made by board members.

Fr. Joe moved and Chris Hutchinson seconded a motion to adjourn and the motion carried. The meeting adjourned at 7:59 p.m.

Respectfully Submitted,
John Schueth