

Scotus Central Catholic Board of Education  
Meeting Minutes  
2/22/2018

Dr. Dale Zaruba called the meeting to order at 5:02 p.m. Members present were: Fr. Joe Miksch, Joe Chohon, Chris Hutchinson, Lisa Kaslon, Jason Mielak, Mike Novicki, Clint Przymus, Kathy Steiner and Dr. Dale Zaruba. Absent: Fr. Ross Burkhalter, Fr. Mike Swanton, Sue Donoghue

Administrators present were: Fr. Matt Capadano, Campus Minister; Jeff Ohnoutka, President; Merlin Lahm, Activities Director/Asst. Principal; and John Schueth, Development Director.

The meeting opened with prayer followed by the Pledge of Allegiance. Fr. Joe moved and Clint Przymus seconded a motion to approve the agenda and the motion carried. Joe Chohon moved and Fr. Joe seconded a motion to excuse absent board members and the motion carried. The 1/18/2018 meeting minutes were approved as read.

HANDOUTS – None

VISITOR RECOGNITION/CORRESPONDENCE/INTRODUCTIONS – Present were: Angie Rusher and Jane Dusel-Misfeldt, representing the Technology Committee and Amy Sokol as an observer.

ADMINISTRATIVE REPORTS (in addition to submitted printed reports in board packets)

Mr. Lahm reported that that the band dinner/concert and the musical were both well attended, at state cheerleading the Scotus squad finished 2<sup>nd</sup> in sideline and 3<sup>rd</sup> in game day, conference music is on March 17 and conference speech is this Saturday. Scotus had two wrestlers who advanced to state, and we will have 4 of the 7 non-alternate girls CHS swimmers, and 3 of the 5 non-alternate boys CHS swimmers at state. The boys' basketball team finished at 8-15 and the girls' basketball team is in the district finals on Friday and could qualify for state even if they lose.

Mr. Schueth added that the annual appeal receipts now total \$122,930.92 and the endowment is expecting to receive a matured planned gift of approximately \$39,500.

Mr. Ohnoutka shared from his printed report that on March 7<sup>th</sup> Scotus will host a group from Prairie Stem and UNO to discuss their role in the Scotus STEAM program. Teachers and parents will meet with them from 3:45 pm to 5 pm and at 5:30 pm individuals from the community's business sector are invited to attend. He also encouraged a minimum of four board members to attend a March 20<sup>th</sup> meeting at 4:30 pm with the AdvanceED team that will be visiting Scotus. This meeting is a crucial component of the school's accreditation process. Work on the air conditioning installation to the Dowd Center and weight room is underway and should be completed in the next two weeks.

OLD BUSINESS

None

NEW BUSINESS

A. Technology Committee. Mrs. Rusher reported that there have been numerous accomplishments at Scotus in the area of technology since last summer including: 1) our move to PowerSchool Pro which has provided a marked improvement of communication between faculty, students and parents, 2) installation of Windows 10 on faculty computers and the use of Office 2016, 3) installation of new journalism lab computers and introduction of 280 Lenovos for the classrooms, 4) use of new apps that provide such benefits as skyped classes for students not able to attend class, individualized learning and online testing, 5) all of the schools printers have been replaced, 6) 16 new laptops for teachers have been ordered, 7) all of the school's access points have been replaced and 8) all of the new hardware, software and training as a result of the new STEAM program. Mrs. Rusher also added that 15 teachers attended individualized technology training last summer and between 17 and 23 teachers plan to attend training this summer which will include Microsoft Innovator Educator

Training and Certification. Mrs. Dusel-Misfeldt added that all of the science faculty have been recently trained by Vernier to help them use the newly acquired sensors in their classrooms.

B. 2018-19 Calendar. Lisa Kaslon moved and Clint Przymus seconded a motion to approve the proposed 2018-19 calendar and the motion carried.

### COMMITTEE REPORTS

A. Finance Committee. Mr. Ohnoutka reviewed the January financial reports for the Scotus general fund and cafeteria. At the end of January, the general fund's year-to-date income was \$10,629 below expectations and year-to-date expenses were \$33,982 below expectations leaving the overall budget at \$16,611 above expectations. Fr. Joe moved and Clint Przymus seconded a motion to approve the general fund budget report and the motion carried.

Year-to-date cafeteria revenue was \$17,992 below budget and this was primarily due to a late \$5,000 payment from Immanuel Lutheran School and the disappointing purchases from the breakfast program. It was noted that when the cafeteria started to use Smart breakfasts, it no longer offered any hot breakfast food items on the menu and this adversely affected client satisfaction. Year-to-date cafeteria expenses were \$9,698 below expectations leaving the overall budget at \$8,294 on the negative side. Fr. Joe moved and Mike Novicki seconded a motion to approve the cafeteria budget report and the motion carried.

### EXECUTIVE SESSION

Fr. Joe moved and Kathy Steiner seconded a motion to go into executive session and the motion carried at 5:35 p.m. Fr. Joe moved and Joe Chohon seconded a motion to move out of executive session and the motion carried at 6:02 p.m. Lisa Kaslon moved and Jason Mielak seconded a motion to approve the teacher contracts for the 2018-19 school year as recommended by Mr. Ohnoutka and the motion carried. Jason Mielak moved and Chris Hutchinson seconded a motion to offer contracts to Merlin Lahm and John Schueth for the 2018-19 year and the motion carried.

### ITEMS FOR FUTURE AGENDA

- A. Regular Meeting. The next meeting date will be on March 22, 2018 beginning at 6:30 p.m. with the finance committee meeting held at 6:00 p.m. NOTE: this date is one week later than usual due to scheduling of the AdvanceED accreditation visit.
- B. Facility Committee Report

### ROUNDTABLE

Announcements were made by board members.

Fr. Joe moved and Chris Hutchinson seconded a motion to adjourn and the motion carried. The meeting adjourned at 6:04 p.m.

Respectfully Submitted,  
John Schueth