

Scotus Central Catholic Board of Education
Meeting Minutes
3/22/2018

Dr. Dale Zaruba called the meeting to order at 6:33 p.m. Members present were: Fr. Ross Burkhalter, Fr. Joe Miksch, Fr. Mike Swanton, Joe Chohon, Sue Donoghue, Jason Mielak, Kathy Steiner and Dr. Dale Zaruba. Absent: Chris Hutchinson, Lisa Kaslon. Mike Novicki, Clint Przymus

Administrators present were: Fr. Matt Capadano, Campus Minister; Jeff Ohnoutka, President; and John Schueth, Development Director. Absent: Merlin Lahm, Activities Director/Asst. Principal

The meeting opened with prayer followed by the Pledge of Allegiance. Jason Mielak moved and Joe Chohon seconded a motion to approve the agenda and the motion carried. Jason Mielak moved and Sue Donoghue seconded a motion to excuse absent board members and the motion carried. The 2/22/2018 meeting minutes were approved as read.

HANDOUTS – None

VISITOR RECOGNITION/CORRESPONDENCE/INTRODUCTIONS – Amy Sokol was present as an observer.

ADMINISTRATIVE REPORTS (in addition to submitted printed reports in board packets)

Mr. Ohnoutka read a report provided by Mr. Lahm: Four students participated in honor choir and thirteen in honor band hosted by Scotus, seven students are participating in state speech, twenty students have been selected for the 2018-19 cheer squad, seven students swam at the state meet but did not medal and the girls' basketball team captured the state C-1 title. In spring sports the following number of students are participating: girls' soccer (21), boys' soccer (22), girls' track (27), boys' track (25), junior high track (81), boys' golf (10), co-op baseball (14) and co-op tennis (8). Mr. Schueth added to his printed report that local CSF fundraising for the Catholic schools is now at \$19,905.97.

Mr. Ohnoutka shared from his printed report that the STEAM education informative session was well attended. Prairie Stem presented on some of the things that they do and they will provide professional development for our staff in regard to getting students to work collaboratively and thinking critically. The new STEAM classes offered for this fall are being well received by Scotus students. Tuition Assistance sheets are due at the end of the month and he is expecting a high demand for financial assistance. At the request of the student council, Lenovo laptops are now available to students in the study hall for homework. Contracts have gone out to the teachers and are due back April 15 and the AC installation in the Dowd Center and weight room is completed.

OLD BUSINESS

None

NEW BUSINESS

A. Facility Committee Report. Mr. Ohnoutka provided a report on the facility committee's walk around review of the physical plant. A list of projects for the maintenance staff to complete this summer was also presented including the remodeling of the media center using funding provided by the 2018 Gala supporters.

B. Four-School Enrollment. Mr. Ohnoutka reported that Scotus expects to enroll this fall 53 of the 57 sixth grade students presently attending the three Catholic elementary schools. The current fifth grade enrollment in the same three schools is 70 and in fourth grade it is 78. Kathy Steiner suggested that Scotus offer an open house for students and parents from Immanuel Lutheran School.

C. Cafeteria Sack Lunch – Policy Committee Issue. The Scotus student council has asked the board that it consider allowing students to bring sack lunches to school. A student initiated survey of the student population showed that 51% of the 251 respondents thought that this was their number one priority issue at Scotus although only 24 students said that they would bring a sack lunch every day. Currently only students

with special dietary needs are allowed to bring sack lunches. The board decided to seek input from parents and asked the board's policy committee to take on this issue and offer a recommendation at the April board meeting.

D. AdvancED report. Mr. Ohnoutka provided a short briefing on the AdvancED visit and he commented that Scotus received a very favorable evaluation. The four AdvancED team members shared that Scotus has five strengths that they call "Powerful Practices": 1. a strong Catholic identity, 2. a caring and committed faculty, 3. strategic planning is a part of board and administrative practices and in fundraising, 4. administrative leadership and 5. a rigorous curriculum that challenges students at their individual levels of competence. Identified areas that the school might consider improving were: 1) formalize the current new teacher mentoring program and offer formalized coaching for experience faculty, 2) ask faculty and staff to develop closer relationships with students so that students might have at least one adult at school they feel comfortable in approaching, and 3) develop a formalized program addressing college and career planning. (Mr. Ohnoutka noted that the new STEAM program at Scotus will address a major share of this area of improvement.) One area that the AdvancED team identified that the school must improve is the need to adopt a research-based instructional model that all faculty would use. Scotus will provide annual progress reports to AdvanceEd each of the next five years.

COMMITTEE REPORTS

A. Finance Committee. Mr. Ohnoutka reviewed the February financial reports for the Scotus general fund and cafeteria. At the end of February, the general fund's year-to-date income was \$40,339 below expectations and year-to-date expenses were \$28,831 below expectations leaving the overall budget at \$11,508 below expectations. Year-to-date cafeteria revenue was \$10,417 below budget but overall the cafeteria's financial position was improving. Year-to-date cafeteria expenses were \$12,335 below expectations leaving the overall budget at \$1,918 on the positive side. Fr. Joe moved and Kathy Steiner seconded a motion to approve the general budget and cafeteria budget reports and the motion carried.

EXECUTIVE SESSION

None

ITEMS FOR FUTURE AGENDA

- A. Regular Meeting. The next meeting date will be on April 19, 2018 beginning at 6:30 p.m. with the finance committee meeting held at 6:00 p.m.
- B. Writing Committee Report
- C. Policy Committee Report on Sack Lunches

ROUNDTABLE

Announcements were made by board members.

Fr. Joe moved and Kathy Steiner seconded a motion to adjourn and the motion carried. The meeting adjourned at 7:34 p.m.

Respectfully Submitted,
John Schueth