

Scotus Central Catholic Board of Education
Meeting Minutes
4/19/2018

Dr. Dale Zaruba called the meeting to order at 6:28 p.m. Members present were: Fr. Ross Burkhalter, Fr. Joe Miksch, Fr. Mike Swanton, Joe Chohon, Sue Donoghue, Chris Hutchinson, Lisa Kaslon, Jason Mielak, Mike Novicki, Clint Przymus, Kathy Steiner and Dr. Dale Zaruba. Absent: None

Administrators present were: Fr. Matt Capadano, Campus Minister; Merlin Lahm, Activities Director/Asst. Principal and John Schueth, Development Director. Absent: Jeff Ohnoutka, President

The meeting opened with prayer followed by the Pledge of Allegiance. Fr. Joe Miksch moved and Fr. Ross Burkhalter seconded a motion to approve the agenda and the motion carried. The 3/22/2018 meeting minutes were approved as read.

HANDOUTS – 6 Traits Writing Scores Report from the Writing Committee

VISITOR RECOGNITION/CORRESPONDENCE/INTRODUCTIONS – Scotus faculty members Alison Timoney & Kelly Koranda representing the Writing Committee. Amy Sokol was present as an observer.

ADMINISTRATIVE REPORTS (in addition to submitted printed reports in board packets)

Mr. Lahm reported on the activity dates for the remainder of the school year. Joe Chohon offered his observation that several schools have been reticent to reschedule soccer games with Scotus after weather postponements this year. Mr. Schueth offered in addition to his printed report that an estimated 450 guests including Governor Ricketts attended the Gala which was a good number considering the blizzard weather on that day. Gala financials are still a moving target at this point but Mr. Schueth felt that the event's net should be very close to the 2017 Gala net. The 2018 Gala guests also provided donations totaling \$34,324 restricted for the Media Center remodel.

OLD BUSINESS

None. Note: the policy committee was not ready to provide a recommendation on sack lunches for the school's lunch program and this topic was tabled to the May board meeting.

NEW BUSINESS

A. Writing Committee Report. Alison Timoney & Kelly Koranda shared that the Writing Committee's main goal is to ensure that writing is being taught across the entire curriculum. This goal is accomplished by two processes. The first process consists of a 6-Traits writing evaluation day when all of the faculty divide into groups to score a writing sample submitted by each student. Students in 7th and 8th grades submit descriptive essays and students in 9-12th grades submit persuasive essays. A score report showing the progress students make from one grade level to the next grade level was distributed to the board. The second evaluation process asks Scotus teachers to submit student writing samples at different points throughout the year which are then scored by the committee. It was also noted that the sixth graders from the Columbus Catholic grade schools are learning how to write paragraphs. This writing goal was initiated in the 2016-17 school year and it has helped the students to be better prepared for the 6-Trait writing evaluations when they come to Scotus.

B. Admission Fees for 2018-19. Mr. Lahm shared that our conference voted to keep admission fees for 2018-19 at \$5 for adults and \$4 for students. He also noted that in the current school year, only 2 of the 11 conference schools charge something different for non-conference games (\$6/\$5.) Lisa Kaslon moved and Fr. Ross Burkhalter seconded a motion to keep admission fees for all non-conference contests at \$5 for adults and \$4 for students for the 2018-19 school year. The motion carried.

COMMITTEE REPORTS

A. Finance Committee. Dr. Zaruba provided an overview of the March financial reports for the Scotus general fund and cafeteria. At the end of March, the general fund's year-to-date income was \$3,851 below expectations and year-to-date expenses were \$38,999 below expectations leaving the overall budget at \$35,148 above expectations. Mr. Lahm offered that the administration is still deciding whether or not to

purchase another big bus to replace the bus that broke down this year and could not be repaired cost-effectively. Scotus has been using Mid States Transportation for the occasional times another bus is needed and the trip charges for this service are usually in the \$400-\$500 range. The purchase of a used bus would likely be about \$70,000 and that would not include the cost of insurance and drivers—both of which are included in the Mid-States service charge. Year-to-date cafeteria revenue was \$26,472 below budget. Year-to-date cafeteria expenses were \$15,108 below expectations leaving the overall budget at \$11,364 on the negative side. Jason Mielak moved and Fr. Joe Miksch seconded a motion to approve the general budget and cafeteria budget reports and the motion carried.

EXECUTIVE SESSION

None

ITEMS FOR FUTURE AGENDA

- A. Regular Meeting. The next meeting date will be on May 17, 2018 beginning at 6:30 p.m. with the finance committee meeting held at 6:00 p.m.
- B. Faculty and Student Handbook Update
- C. Policy Committee Report on Sack Lunches

ROUNDTABLE

Announcements were made by board members.

Fr. Joe Miksch moved and Fr. Ross Burkhalter seconded a motion to adjourn and the motion carried. The meeting adjourned at 7:13 p.m.

Respectfully Submitted,
John Schueth