

Scotus Central Catholic Board of Education
Meeting Minutes
6/21/2018

Dr. Dale Zaruba called the meeting to order at 6:00 p.m. Members present were: Fr. Ross Burkhalter, Fr. Joe Miksch, Joe Chohon, Sue Donoghue, Chris Hutchinson, Jason Mielak, Mike Novicki, Clint Przymus, Kathy Steiner and Dr. Dale Zaruba. Absent: Fr. Mike Swanton, Lisa Kaslon.

Administrators present were: Jeff Ohnoutka, President, Merlin Lahm, Activities Director/Asst. Principal and John Schueth, Development Director. Absent: Fr. Matt Capadano, Campus Minister.

The meeting opened with prayer followed by the Pledge of Allegiance. Fr. Joe moved and Clint Przymus seconded a motion to approve the agenda and the motion carried. Mike Novicki moved and Joe Chohon seconded a motion to excuse absent board members and the motion carried. The 5/17/2018 meeting minutes were approved as read.

HANDOUTS – copies of the 2017-18 Student/Parent Handbook were available

VISITOR RECOGNITION/CORRESPONDENCE/INTRODUCTIONS – Amy Sokol was present as an observer.

ADMINISTRATIVE REPORTS (in addition to submitted printed reports in board packets)

Mr. Lahm reported the results of the late spring sports including track and boys golf. For 2017-18, the girls won the NSAA Cup with the boys finishing tied for eighteenth and combined boys and girls finishing at third place. Scotus has won at least one NSAA Cup for ten years in a row and had now earned thirteen cups. Mr. Schueth did not have anything to add to his printed report. Mr. Ohnoutka shared that Sunny Lancaster has been hired to replace Kaye Stuchl as the school's bookkeeper. He added that one of the two compressors for the air conditioning system is having issues and it will be inspected. It is possible that the air conditioning problem was created by running the system at 20-30% of load capacity for so many years. (Note: with the Dowd Center's recent addition to the system, it is now running at 50% capacity.) Approximately \$12,000 was spent to fill in low areas, reseed and reset sprinkler heads at the McLaughlin Activity Field. Projected enrollment for this fall will drop to the low 350's, but projections for just three years from now show enrollment could rise to the 380's. After a brief discussion on the new north parking lot's drainage system, Mr. Ohnoutka will contact the project contractor to be sure that everything is working properly. In a final point, Mr. Ohnoutka described some of the remodeling that will be completed this summer in the media center.

OLD BUSINESS

Handbook Changes. The final reading of the proposed policy changes in the handbook was presented, including: a clarification of "Shared-Time" students policy, the addition if a student begins the year with 9 courses and no study halls, the student may drop a course during the first four weeks and opt for a study hall; the elimination of the policy allowing student dismissal for forgotten materials, amending the lunch policy to allow students the option to bring sack lunches, the removal of the colors "stone" or "grey" as options for uniforms—providing that only navy blue and khaki are allowed uniform colors for pants/shorts/capris, and a clarification under the substance abuse policy allowing the substance abuse clinical counselor and not Scotus, the authority to determine how many counseling sessions a student may need. Jason Mielak moved and Fr. Joe seconded a motion to approve all of the proposed handbook changes and the motion carried.

NEW BUSINESS

- A. Reading Report. Mr. Ohnoutka reviewed the progress that Scotus students make in reading in grades 7-9. For example, the Class of 2023 entered Scotus at the beginning of the 7th grade with 32.8% of the students reading 2 or more years below grade level and 16.7 % reading 2 or more years above grade level. At the conclusion of their 7th grade year, the Class of 2023 had only 14.2% reading 2 or more years below grade level and it had 29.9% reading 2 or more years above grade level. The Class of 2021 begin their 7th grade year with 23% reading 2 or more years above grade

level and at the end of their 9th grade year, 50.9% were reading 2 or more years above grade level. A good deal of this progress can be credited to the school's Accelerated Reader and STAR reading programs.

- B. Lunch Price for 2018-19. Fr. Joe moved and Chris Hutchinson seconded a motion to increase hot lunch prices from \$3.10 per meal (2017-18 rate) to \$3.15 per meal for the 2018-19 school year and the motion carried.
- C. Preliminary General Budget for 2018-19 and Preliminary Cafeteria Budget for 2018-19. Mr. Ohnoutka provided a brief overview of the preliminary budgets for fiscal 2018-19 and shared that the general fund budget would only ask for a 2% parish tuition assistance increase instead of the strategic plan's figure of an annual 3% increase.

COMMITTEE REPORTS

- A. Finance Committee. Mr. Ohnoutka provided an overview of the May financial reports for the Scotus general fund and cafeteria. At the end of May, the general fund's year-to-date income was \$80,878 below expectations and year-to-date expenses were \$37,312 below expectations leaving the overall budget at \$43,566 below expectations. A good measure of the shortfall in income expectations is due to the late timing of some deposits that actually occurred the first couple of days in June. Year-to-date cafeteria revenue was \$20,713 below budget. Year-to-date cafeteria expenses were also \$18,118 below expectations leaving the overall budget at \$2,595 below expectations. Joe Chohon moved and Fr. Joe seconded a motion to approve the general budget and cafeteria budget reports and the motion carried.

EXECUTIVE SESSION

None

ITEMS FOR FUTURE AGENDA

- A. Regular Meeting. The next meeting date will be on August 16, 2018 beginning at 6:00 p.m. with the finance committee meeting held at 5:30 p.m. *Please note the early time start for both meetings.*
- B. 2018-19 General Budget Approval
- C. 2018-19 Cafeteria Budget Approval
- D. Tuition Assistance
- E. Officer Election

ROUNDTABLE

Announcements were made by board members.

Fr. Joe Miksch moved and Clint Przymus seconded a motion to adjourn and the motion carried. The meeting adjourned at 7:14 p.m.

Respectfully Submitted,
John Schueth