

Scotus Central Catholic Board of Education
Meeting Minutes
8/16/2018

Dr. Dale Zaruba called the meeting to order at 6:32 p.m. Members present were: Fr. Ross Burkhalter, Joe Chohon, Chris Hutchinson, Lisa Kaslon, Jason Mielak, Kathy Steiner and Dr. Dale Zaruba. Absent: Fr. Joe Miksch, Fr. Mike Swanton, Sue Donoghue, Mike Novicki and Clint Przymus.

Administrators present were: Fr. Matt Capadano, Campus Minister; Jeff Ohnoutka, President; Merlin Lahm, Activities Director/Asst. Principal and John Schueth, Development Director.

The meeting opened with prayer followed by the Pledge of Allegiance. Joe Chohon moved and Lisa Kaslon seconded a motion to approve the agenda and the motion carried. Jason Mielak moved and Kathy Steiner seconded a motion to excuse absent board members and the motion carried. The 6/21/2018 meeting minutes were approved as read.

HANDOUTS – endowment fund report, 2018 tuition assistance report.

VISITOR RECOGNITION/CORRESPONDENCE/INTRODUCTIONS – Amy Sokol was present as an observer, Gail Bomar was present representing STO and Tim Beaver was present as a newly appointed board member (term beginning September, 2018.)

ADMINISTRATIVE REPORTS (in addition to submitted printed reports in board packets)

Mr. Lahm reported that the student assistance teams will again be active this year. Scotus has two new teachers: Bree Ackermann (English) and Betsy Rall (STEAM.) Fall athletics, grades 9-12, have the following student numbers involved: football (46), volleyball (34), cross-country (27), girls' golf (8), softball (4) and tennis (3.) The school will continue to use 2 busses this year and supplement transportation needs by using Mid-States again when needed. Mr. Schueth shared a printed report on endowment fund performance over the last 20 years. Mr. Ohnoutka shared that new flooring and lockers have been installed in the boys' locker room, new flooring will be added to the varsity girls' locker room this Christmas break, the courtyard is receiving a make-over with new plantings scheduled this fall and the media center renovation is still in progress. He mentioned that some of the books have been removed and donated to the community but the school continues to abide by Nebraska Dept. of Education Rule 10 that requires school libraries to add 150 titles each year. Andy Bierman, the school's computer network manager has resigned and the school has contracted with ESU7 to provide 4 hours of tech support at Scotus on Tuesdays and 4 hours on Thursdays at a projected annual cost of \$26,400. Sunny Lancaster is the school's new bookkeeper—replacing Kaye Stuchl who accepted a position at the hospital. Fall enrollment appears to be 350 compared with 364 in the fall of 2017. Student/Parent handbooks are available at the school's website and printed copies will be distributed to board members at the next meeting.

OLD BUSINESS

None

NEW BUSINESS

- A. Election of New Board Officers for 2018-19. Jason Mielak moved and Lisa Kaslon seconded a motion to elect the following slate of board officers for 2018-19: Sue Donoghue (president), Clint Przymus (1st vice-president) and Chris Hutchinson (2nd vice-president) and the motion carried.
- B. Financial Aid Report. Mr. Ohnoutka highlighted figures from the provided 2018 tuition assistance report: 95 students are receiving need-based assistance, 40 students received local scholarships (not all need-based) and 28 students received tuition discounts as children of the Catholic elementary teachers or Scotus staff. A total of \$122,390 in tuition assistance was awarded for the 2018-19 year.
- C. Curriculum Report. Mr. Ohnoutka directed attention to the course descriptions in the board packet for the 8 new elective courses being offered this year: Computer Aided Design, Computer Science,

Video Production, Applied Statistics STEAM I, STEAM II, Graphic Design and Theology & Art. A junior high “coding club” is being formed which will meet either before or after school. It was noted by several board members that Scotus freshmen do not have access to many of the elective STEAM opportunities because their class schedule is very tight. The suggestion was made that something offered before or after school might be the best option for the freshmen. Mr. Ohnoutka said that he would see what could be done concerning this issue.

- D. General and Cafeteria Budgets for 2018-19. Mr. Ohnoutka shared that the proposed general fund budget line for parish tuition assistance increased only 2% instead of the strategic plan’s suggested 3% level; and he also pointed out some other areas where funding levels in the proposed budget were either lowered or raised with respect to the previous year. Lisa Kaslon moved and Chris Hutchinson seconded a motion to approve the proposed 2018-19 budgets for the general fund and cafeteria and the motion carried.

COMMITTEE REPORTS

- A. Finance Committee. Mr. Ohnoutka provided an overview of the July financial reports for the Scotus general fund. At the end of July, the general fund’s year-to-date income was \$23,298 above expectations and year- to-date expenses were \$61,741 below expectations leaving the overall budget at \$85,039 to the good of the budget. A July cafeteria report was not available at the time of the meeting. Joe Chohon moved and Chris Hutchinson seconded a motion to approve the general budget report and the motion carried.

EXECUTIVE SESSION

None

ITEMS FOR FUTURE AGENDA

- A. Regular Meeting. The next meeting date will be on September 20, 2018 beginning at 6:30 p.m. with the finance committee meeting held at 6:00 p.m.
- B. Strategic Plan review
- C. Board Committee Assignments
- D. ACT Report

ROUNDTABLE

Announcements were made by board members. Mr. Ohnoutka thanked Joe Chohon and Mike Novicki for their years of service on the board as they retire from their positions at the end of the month.

Joe Chohon moved and Jason Mielak seconded a motion to adjourn and the motion carried. The meeting adjourned at 7:30 p.m.

Respectfully Submitted,
John Schueth