

Scotus Central Catholic Board of Education  
Meeting Minutes  
5/16/2019

Sue Donoghue called the meeting to order at 6:32 p.m. Members present were: Fr. Ross Burkhalter, Fr. Mike Swanton, Tim Beaver, Sue Donoghue, Shannon Kosch, Jason Mielak, Clint Przymus, Kathy Steiner and Dr. Dale Zaruba. Absent: Fr. Joe Miksch, Chris Hutchinson and Lisa Kaslon.

Administrators present were: Fr. Matt Capadano, Campus Minister; Jeff Ohnoutka, President; Merlin Lahm, Activities Director/Asst. Principal and John Schueth, Development Director.

The meeting opened with prayer followed by the Pledge of Allegiance. Clint Przymus moved and Jason Mielak seconded a motion to approve the agenda and the motion carried. The 4/11/2019 meeting minutes were approved as read. Shannon Kosch moved and Kathy Steiner seconded a motion to excuse absent board members and the motion carried.

HANDOUTS – Gala financials update, cafeteria budget report, suggested handbook updates

VISITOR RECOGNITION/CORRESPONDENCE/INTRODUCTIONS – Jane Dusel-Misfeldt representing STO and Amy Sokol was present as an observer.

ADMINISTRATIVE REPORTS (in addition to submitted printed reports in board packets)

Mr. Lahm shared that we have 6 qualifiers for state track and one qualifier for state golf. Journalism finished third at state and there are currently no anticipated head coach position openings. In the 2018-19 school year, 95% of Scotus students participated in at least one NSAA activity (compared with last year's mark of 93%) and 96.4% of Scotus students participated in at least one NSAA or school-sponsored activity (compared with 95% last year.) Mr. Lahm added that he meets individually with all of the head coaches at the end of the year to discuss his written performance evaluation, how the season went, the head coach's evaluation of assistant coaches and the program's needs for the next year. Mr. Schueth provided an update on the Gala 2019 financials sharing that the net for the budget will be close to \$198,986. The Gala raised an additional \$30,118 in cash support for the new mobile STEAM lab plus a donation of a new enclosed trailer. He also reported that Children's Scholarship Fund donations currently total \$16,788 and this year's goal is \$21,500. Mr. Ohnoutka shared that there are no anticipated new faculty hires and a 12-person committee has been meeting for several months to discuss how the school can manage campus ministry in the absence of a priest as campus minister. The group's plans includes: "Rocktalk" small group meetings of all students with teacher and parent mentors, prayer sessions, retreats, scheduled rosaries, men's and women's Bible study groups and additional involvement of Sarah Doerneman who is the tri-parish youth ministry director.

OLD BUSINESS     None

NEW BUSINESS

- A. Handbook Updates. Mr. Ohnoutka introduced proposed handbook revisions for a first reading. A majority of the new provisions clarify the definition of appropriate attire of students for dress-up school events and activities such as dances and award programs. Mr. Ohnoutka also introduced a new provision that will eliminate the BYOD program at Scotus and require that all student cell phones be left in student lockers during school hours. Action on this item will take place at the June board meeting.
- B. Preliminary 2019-20 General Budget. Mr. Ohnoutka provided a preliminary 2019-20 budget for first reading. He noted that the proposed budget does not include an increase in parish tuition assistance, and it eliminates the admission charge for Scotus students to attend school activities. The cafeteria budget will also be merged into the general fund. Action on this item will take place at the June board meeting.

- C. Facility Report. Mr. Ohnoutka reported that the architect's facility evaluation indicated that we have roughly \$2 million dollars of improvements needed to bring the plant to new ADA and other code requirements in addition to any cost of remodel or expansion plans. He will be visiting with the architects to find out if the required improvements can be made in phases.
- D. Lunch Prices. Mr. Ohnoutka recommended to keep the 2019-20 lunch price at this year's current level (\$3.15.) Clint Przymus moved and Shannon Kosch seconded a motion to keep the student lunch price at \$3.15 for the 2019-20 school year and the motion carried.

#### COMMITTEE REPORTS

- A. Finance Committee. Mr. Ohnoutka provided a review of the April financial reports for the Scotus general fund and cafeteria fund. Mr. Ohnoutka reported that the cafeteria fund ended the month \$3,059 above expectations and \$8,677 above year-to-date expectations. Dr. Zaruba moved and Kathy Steiner seconded a motion to approve the cafeteria budget report and the motion carried. The general fund ended the month \$37,988 below expectations and \$84,363 below year-to-date expectations. Dr. Zaruba moved and Clint Przymus seconded a motion to approve the general fund budget report and the motion carried.

EXECUTIVE SESSION Not conducted

#### ITEMS FOR FUTURE AGENDA

- A. Regular Meeting. The next meeting is scheduled for June 20, 2019 beginning at 6:30 p.m. with the finance committee meeting held at 6:00 p.m.
- B. Student Handbook Update Approval
- C. 2019-20 General Budget Approval
- D. Reading Report

#### ROUNDTABLE

Announcements were made by board members.

Fr. Ross moved and Fr. Mike seconded a motion to adjourn and the motion carried. The meeting adjourned at 8:18 p.m.

Respectfully Submitted,  
John Schueth